

**State Association &/or
New England Association of City & Town Clerks
(NEACTC) New England Municipal Clerks Institute &
Academy (NEMCI&A)
2023 Scholarship Application**

| | | |
|--|-----------------------|-----------------------|
| | Yes | No |
| 1. I am a Municipal Clerk/Deputy/Assistant Clerk, or Staff Member. | <input type="radio"/> | <input type="radio"/> |
| 2. I am the only applicant from my municipality. | <input type="radio"/> | <input type="radio"/> |
| 3. I have been denied all or partial funding from my municipality and I am enclosing the letter of denial. | <input type="radio"/> | <input type="radio"/> |
| 4. I am a member in good standing of my state association. | <input type="radio"/> | <input type="radio"/> |
| 5. I am a member of NEACTC and current on my Annual Membership fee. | <input type="radio"/> | <input type="radio"/> |

If you have answered **YES** to all of the above, you may apply for financial assistance.
If you have answered **NO** to any of the above, you must include a letter of explanation stating why you have not complied with the above criteria.

| | | |
|--|-------------------------------------|---|
| Name | | Date |
| Job Title/Municipality | | Population |
| Address | | |
| Email | | |
| PH | | Fax |
| Inst. Year _____ | or Academy <input type="checkbox"/> | If Academy, year graduated from Institute _____ |
| I am applying for financial assistance for NEMCI <input type="checkbox"/> | | Amount Requested \$ _____ |
| My municipality will pay \$ _____ | | |
| I have <input type="radio"/> have not <input type="radio"/> applied to IIMC for scholarship funds. | | IIMC will pay \$ _____ |

Return this application, letter of denial and any necessary correspondence to your State Scholarship Chair by your state deadline.

*** Check with your State Scholarship Chair to see if you need additional paperwork ***

FOR USE BY STATE SCHOLARSHIP CHAIR ONLY

| | |
|-------------------------|-------------------------|
| Date rec'd | Date action taken |
| Amount Awarded \$ _____ | Reason for denial _____ |

*** After state action, State Scholarship Chair forwards to NEACTC Joint Chair by **April 10, 2023** ***

FOR USE BY NEACTC/NEMCI JOINT SCHOLARSHIP COMMITTEECHAIR ONLY

| | |
|-------------------------|-------------------------|
| Date received | Date action taken |
| Amount Awarded \$ _____ | Reason for denial _____ |

2023 New England Municipal Clerks Institute & Academy (NEMCI&A)**Scholarship Criteria**

- Scholarships shall be awarded to students attending NEMCI&A.
- Applicant must be a Municipal Clerk/Deputy/Assistant Clerk, or Staff Member.
- Priority to first year Institute students.
- An applicant must be a current member of their state association.
- An applicant must be a member of NEACTC and current on their Annual Membership fee.
- Scholarship awards will be limited to one person per office with the Clerk having first preference.
- Applicant shall disclose at the time of application whether they have applied for IIMC funds.
- An applicant must have requested funds from their municipality and include a letter of denial for such funds.

Procedures and Deadlines

- Applicants should, after denial from municipality, *send this application, along with individual state application, if applicable, to their state association for consideration **by state deadline***. A reason for denial or explanation must accompany this application to be considered.
- Deadline for State Scholarship Chair to file applications with the Joint Scholarship Chair is **April 10, 2023**.
- Joint Scholarship Chair will notify the applicant, NEACTC & NEMCI&A Treasurers by **April 30, 2023**.

Joint Scholarship Chair

Joint scholarship chair refers to the person responsible for awarding scholarship funds from NEACTC and NEMCI&A and does not imply joint responsibility with another person. This is a three-year appointment.

New England Joint Scholarship Chair

MA Dottie Powers

PH 781-326-3964
FAX 781-948-4573

dpowers@townhall.westwood.ma.us

STATE SCHOLARSHIP CHAIRS**PHONE/FAX****EMAIL****STATE DEADLINE**

| | | PHONE/FAX | EMAIL | STATE DEADLINE |
|-----------|--|--|--|------------------------|
| CT | Patricia Williams Salisbury Town Clerk P.O. Box 548 Salisbury, CT 06068 | PH 860-435-5182 FAX 860-435-5172 | pwilliams@salisburyct.us | January 31st |
| MA | Elizabeth Greendale 703 Washington Street Holliston, MA 01746 | PH 508-429-0601 FAX 508-429-0642 | greendalee@holliston.k12.ma.us | March 25th |
| NH | Kerri Parker 41 Main Street Meredith, NH 03253 | PH 603-772-5070 FAX 603-772-9004 | kparker@meredithnh.org | April 1st |
| RI | Michelle Hardy 137 Roosevelt Ave . Pawtucket, RI 02860 | PH 401-728-0500 x225 FAX 401-728-8932 | mhardy@pawtucketri.com | March 31 st |
| VT | Sandra Pinsonault P.O. Box 24 East Dorset, VT 05253 | PH 802-362-4471 x2 FAX 802-362-5156 | dorsetclerk@gmail.com | March 1st |
| ME | Ann Morrison 29 Main Street Lincoln, ME 04457 | PH 207-794-3372 x9 FAX 207-794-2606 | ann.morrison@lincolnmaine.org | March 1st |