

RI TOWN & CITY CLERKS' ASSOCIATION

January 2025 Quarterly Meeting

Roger Williams Casino

1000 Elmwood Ave

Providence, RI 02907

8:15 a.m. REGISTRATION

8:45 a.m. WELCOME

Jennifer M. West, CMC, President, RITCCA

Tina Mastroianni, City Clerk

Rachel Miller, City Council President

9:00 a.m. MEETING CALL TO ORDER- Jennifer M. West, CMC

1. Installation of Officers: Wendy J.W. Marshall, MMC, Town Clerk Middletown administering the oath of office to the following:

President: Jennifer M. West, CMC, Portsmouth

Vice President: Sandra Speroni, CMC, Warren

Secretary: Erin Liese

Treasurer: Lillian Silva, Lincoln

9:05 a.m. Public Records Administration Bill / Ashley Selima, Director of State Archives & Public Records Administration, RI Department of State and Michelle Arias Santabay, MPA, Director of Intergovernmental Affairs, RI Department of State

9:10 a.m. Biennial 2025 Cybersecurity Summit, September 26, 2025. / Kathy Placencia, Director of Elections, RI Department of State

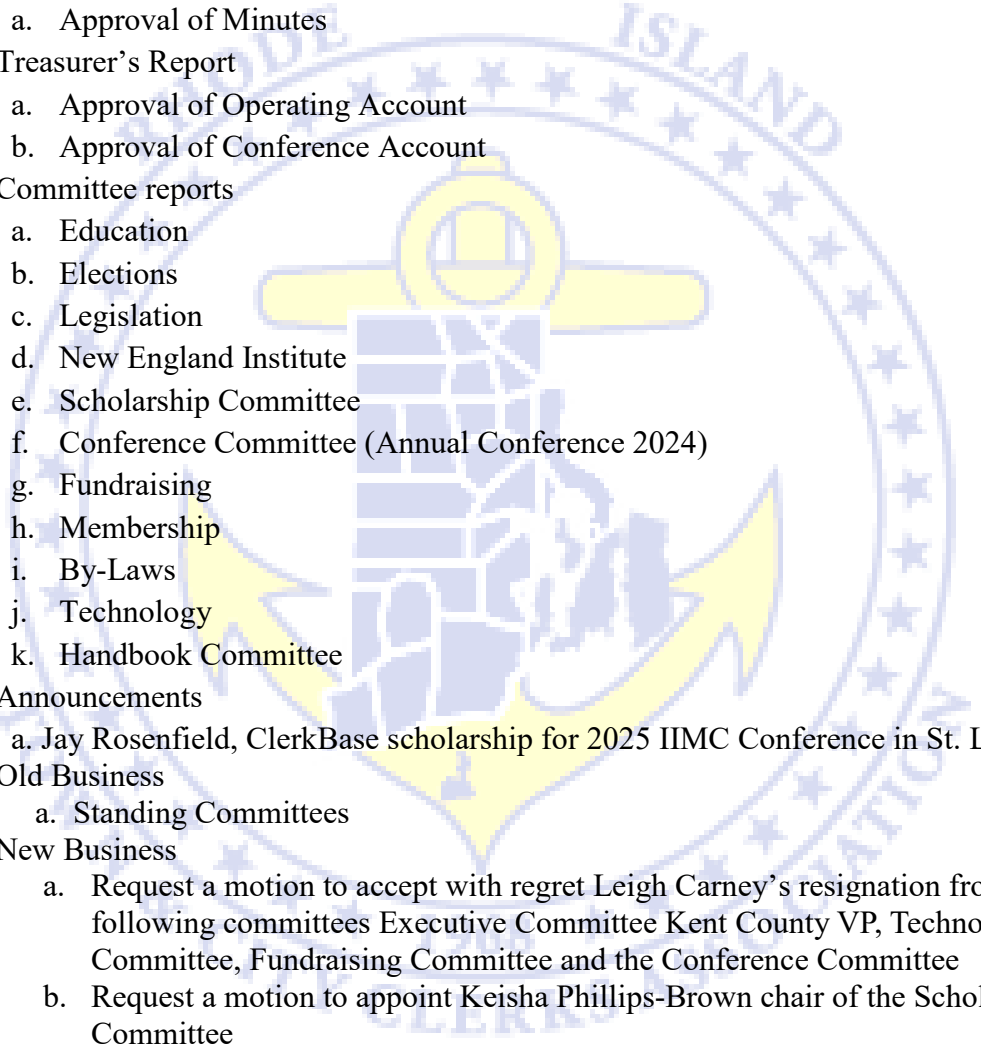
9:15 a.m. Transferring Trade Name Registrations to the Secretary of State's Office / Maureen Ewing, Director of Business Services, RI Dept. of State and Kristen Cordeiro, Deputy Director of Business Services, RI Dept. of State

10:30 a.m. Break

10:45 a.m. Electronic Historical Vital Records and other updates. / Zuheil Amorese, MBA, Acting State Registrar, Center for Vital Records, RI Department of Health and Mellissa Wilson, Manager-Customer Service, Center for Vital Records, RI Department of Health

12:00 p.m. Lunch

12:30 p.m. Continuation of Business Meeting

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2. Secretary's Report
 - a. Approval of Minutes
 3. Treasurer's Report
 - a. Approval of Operating Account
 - b. Approval of Conference Account
 4. Committee reports
 - a. Education
 - b. Elections
 - c. Legislation
 - d. New England Institute
 - e. Scholarship Committee
 - f. Conference Committee (Annual Conference 2024)
 - g. Fundraising
 - h. Membership
 - i. By-Laws
 - j. Technology
 - k. Handbook Committee
 5. Announcements
 - a. Jay Rosenfield, ClerkBase scholarship for 2025 IIMC Conference in St. Louis
 6. Old Business
 - a. Standing Committees
 7. New Business
 - a. Request a motion to accept with regret Leigh Carney's resignation from the following committees Executive Committee Kent County VP, Technology Committee, Fundraising Committee and the Conference Committee
 - b. Request a motion to appoint Keisha Phillips-Brown chair of the Scholarship Committee
 - c. Request a motion to appoint Andreza Skipworth to the Scholarship Committee
 - d. Request a motion to accept with regret Krista Tracy's resignation from the Election Committee
 - e. Support of proposed legislation regarding Access to Public Records.
 8. Upcoming Meetings
 - a. April 2025
 - b. June 2025
 9. Adjourn

