

Rhode Island Town and City Clerks' Association



MINUTES OF THE BUSINESS MEETING HELD

June 14, 2024 Annual Meeting

Hilltop Lodge at the Preserve

1 Preserve Boulevard

Richmond, RI 02898

MEETING CALL TO ORDER- President Jennifer M. West, CMC; called the meeting to order at 11:39 A.M.

Nick Lima moved to add to the agenda Nomination of Officers. Seconded by Michelle Hardy and VOTED UNANIMOUSLY.

Roberta Fagan explained that the current officers Jennifer West, Sandra Speroni, and Erin Liese would continue in their current offices. However, Lynn Hawkins would not wish to continue as treasurer. It was noted that Sandra Giovanelli expressed interest in serving as treasurer.

Tracy Nelson moved to nominate Sandra Giovanelli as Treasurer. Seconded by Michelle Hardy and VOTED UNANIMOUSLY.

Peggy Long moved to nominate Jennifer West as President, Sandra Speroni Vice President, and Erin Liese as Secretary. Seconded by Tracy Nelson and VOTED UNANIMOUSLY.

1. **Secretary's Report** – Erin Liese
 - a. Approval of Minutes

Peggy Long moved to approve the minutes of April 26, 2024. Seconded by Wendy Marshall and VOTED UNANIMOUSLY.

2. **Treasurer's Report** – Jennifer West

Discussion ensued on a duplicate entry of \$884.00. It was noted that the following would be approved with further clarification of the entry.

Carol Wordell moved to approve the operating budget of \$30,728.04. Seconded by Peggy Long and VOTED UNANIMOUSLY.

Tracy Nelson moved to approve the conference budget of \$72,314.06. Seconded by Peggy Long and VOTED UNANIMOUSLY

3. Committee Reports

a. Education – Mary LeBlanc

Mary LeBlanc provided an overview of credits and assessments. She noted that September will be Election Training and Licensing.

b. Elections – Nick Lima

Nick Lima provided an overview of the elections with regards to legislative changes to the Disaffiliation Bill, Drop Box Bill, Three Day Transmittal Bill, and Signing with a X.

c. Legislation – Rick Goldstein

Rick Goldstein reported on the following legislation:

<u>LEGISLATION 2024 - CLERKS - 06/13/24</u>				
Bill #	Title/Description	Sponsor	Com m.	GA Action
h7867Aa	Condominiums must record bylaws	Voas	Gov	trmt 6/12
s2647Aa	Condominiums must record bylaws	McKenney	Gov	trmt 6/12
h7476	Elections - Referenda in 8th grade language	Shanley	Ch 048	6/04 signed
s2447	Elections - Referenda in 8th grade language	McKenney	Ch 049	6/04 signed
h7756A	Elections - Mail ballots -No need for Xs & time for accepting	Dawson	Gov	trmt 6/12
s2778A	Elections - Mail ballots -No need for Xs & time for accepting	Acosta	Gov	trmt 6/12
h7664A	Elections - Nomination Papers	Speakman	Gov	trmt 6/12
s3058	Elections - Nomination Papers	Euer	Gov	Trmt 6/12
h8055	Info sharing on taxes between Div.of Taxation & SOS	Voas	Gov	Trmt 6/12
s3056	Info sharing on taxes between Div.of Taxation & SOS	Euer	Gov	Trmt 6/12

h7203	Liquor - Class A - Allow one free sampling in August	O'Brien	Gov	trmt 6/12
s2698	Liquor - Class A - Allow one free sampling in August	Gallo	Gov	trmt 6/12
h7064A	Outdoor Dining Act	McEntee	Ch 003	2/09 signed
s2028A	Outdoor Dining Act	DiMario	Ch 004	2/09 signed
h7239	Probate - Limited & adult guardianships	Cortvriend	Gov	trmt 6/12
s2112	Probate - Limited & adult guardianships	de la Cruz	Gov	trmt 6/12
h8155A	Probate - Name Changes	Craven	Gov	trmt 6/12
s2667A	Probate - Name changes	Mack	Gov	trmt 6/12
h7569	Probate - Recovery of unclaimed property	Finkelman	Ch 093	6/12 signed
s2896	Probate - Recovery of unclaimed property	Britto	Ch 094	6/12 signed
h7663am	Vitals - Accessibility when transferred to archives	Cortvriend	Ch 050	6/04 signed
s2274Aa	Vitals - Accessibility when transferred to archives	DiPalm	Ch 051	6/04 signed
h7849a	Elections - Drop Boxes open 35 days/elections & 20 days/specials	Carson	s-jud	6/11 Pass-c
s2780A	Elections - Drop Boxes open 35 days/elections & 20 days/specials	F. Lombardi	h-cal-c	6/12 Pass-C
h7662	Elections - Primary Voting without becoming affiliated	Serpa	s-cal	6/12 Pass-C
s2418	Elections - Primary Voting without becoming affiliated	Raptakis	h-cal-c	6/11 Pass-C
h7424a	Trade Name Filing (Sec of State)	Shanley	h-cal-c	6/13 #
s2739Aa	Trade Name Filing (Sec of State)	Quezada	s-cal	6/13 #
h7763	Access to Public Records go thru DOA	Newberry	h-sg&e	stdy 3/19

s2679	Access to Public Records go thru DOA	de la Cruz	s-jud	pp 3/28
s2204	Elections - Up max at polls to 3,500	Lombardi, F	s-jud	stdy 3/07
s2094	Elections - Flashing yellow lights on vehicles	Lombardi, F	s-jud	stdy 3/07
h7222	Elections - Post voter registration deadline on website, not paper	Baginski	h- sg&e	stdy 2/06
s2207	Elections - Post voter registration deadline on website, not paper	Lombardi, F	s-jud	stdy 3/07
h7391	Elections - Primary on Wednesday if during Labor Day week	Place	h- sg&e	stdy 2/06
h7248	Elections - Up max at polls to 3,500	Baginski	h- sp&e	stdy 2/06
s2208	Elections max #/poll based on active voters	Lombardi, F	s-jud	stdy 3/07
s3057	Elections-Declare & Nom Paper Schedules & Primary	Euer	s-jud	stdy 5/09
h7447	Elections-Felony to threaten election officials and poll workers (SoS)	Dawson	s-jud	rfr 5/13
s2771	Elections-Felony to threaten election officials and poll workers (SoS)	Tikoian	s-jud	stdy 4/04
h7536	Liquor - Repeal the 200 foot rule	Newberry	h- mg& h	stdy 3/12
h7115	Open Meetings - Public Input	McNamara	h- sg&e	stdy 3/19
h7764	Open Meetings - Translation Plan Required	Felix	h- sg&e	stdy 3/19
s2686	Open Meetings - Translation Plan Required	Cano	s-jud	stdy 3/28
s2027	Probate - Allow real estate transfer without probate	Euer	h-jud	rfr 3/22
h8130	Probate - Deeds allowing transfer of real property without probate	Carson	h-jud	stdy 5/07
s2027	Probate - Deeds allowing transfer of real property without probate	Euer	h-jud	rfr 3/22
h7409	Probate - Retirement benefits - Protection for beneficiary	Baginski	h-jud	stdy 3/12
h7181	Public records - various changes	Serpa	h- sg&e	stdy 3/19

s2256	Public records - various changes	DiPalm a	s-jud	stdy 3/28
s2766A	Public Records Administration (Sec of State)	Murray	h- sg&e	rfr 5/31
h7473	Public Records Administration (SoS)	Batista	h- sg&e	stdy 3/07
h725730:51B5 30:50	R E Conveyance tax - increase for prop > \$2mil by \$3.30/500	Cotter	h-fin	stdy 4/23
h7683	RE Conveyance Tax - Added single-fam homes by corporations	Newber ry	h-fin	stdy 4/23
s2372	RE Conveyance Tax - Added taxfor affordable housing	Ujifusa	s-fin	stdy 4/30
s2361	RE Conveyance Tax - Allow added taxfor affordable housing	Gu	s-fin	stdy 4/30
h7410	Recording - Prohibits access fees	Ackerm an	h-jud	stdy 3/12
h7523	Vitals - Incarcerated people get first request free from state	Felix	h-jud	stdy 3/05
s2834	Vitals - Incarcerated people get first request free from state	Mack	h-jud	rfr 5/31

d. New England Institute – Sarah Rapose and Leigh Carney

Sarah Rapose and Leigh Carney reported on the New England Institute.

Town Administrator Edward Mello greeted the association.

e. Scholarship Committee –

Michele Hardy reported that all applicants have been funded.

f. Conference Committee (Annual Conference 2024) – Leigh Carney

Leigh Carney reported on the 2024 Annual Conference and advised there would be a meeting following the afternoon session.

g. Fundraising – Sarah Rapose

Sarah Rapose thanked everyone for their contributions with raffle items.

h. Membership – Jennifer M. West

Jennifer West advised dues will be coming due on June 30th.

i. By-Laws – Joan Chabot

Joah Chabot reported on the membership, scholarship and election bylaw changes.

Peggy Long moved to approve the bylaw amendment. Seconded by Wendy Marshall and VOTED UNANIMOUSLY.

Peggy Long moved to approve the bylaw amendment regarding membership. Seconded by Wendy Marshall and VOTED UNANIMOUSLY.

Rick Goldstein moved to approve the bylaw amendment regarding scholarships. Seconded by Tracy Nelson and VOTED UNANIMOUSLY.

j. Technology – Roberta Fagan – No Report

k. Handbook Committee – Wendy J.W. Marshall – No Report

Wendy Marshall advised they have been making progress on the handbook.

4. **Announcements**

The following announcements were made:

Congratulations to the NEMCI & A Scholarship Winners.

The passing of Anna Stetson, former Providence City Clerk.

5. **Old Business**

a) Brainstorm Education Sessions

It was noted that Probate will be at the September Session.

6. **New Business**

a. Approval of Michael Narducci as the local Election Official for the Elections Assistance Commission to help get the Clearinghouse Network roundtable up and running

Nick Lima moved to grant the approval of Michael Narducci as the local Election Official for the Elections Assistance Commission to help get the Clearinghouse Network roundtable up and running. Seconded by Carol Wordell and VOTED UNANIMOUSLY.

7. **Next Meetings**

a. June 14, 2024 – Annual Meeting will be held at the Preserve.

b. September 2024 – Block Island would look into hosting.

9. ADJOURNMENT

Nick Lima moved to adjourn at 1:08 P.M. Seconded by Kelly Laiho and VOTED UNANIMOUSLY.

Respectfully submitted,

Erin F. Liese, CMC, Secretary