

RI Town & City Clerks' Association

Friday, January 27, 2023

The Wharf

215 Water Street

Warren, RI 02885

9:00 a.m. Welcome

Jennifer M. West, CMC, President, RITCCA

Sandra Speroni, CMC, Vice President

John Hanley, Warren Council President

Kate Michaud, Warren Town Manager

BUSINESS MEETING

1. **MEETING CALL TO ORDER** – Jennifer M. West, CMC
2. **Gregg Amore, Secretary of State and Rob Rock, Deputy Secretary of State**
3. **Cathy Feeney, Chief of RIDOH Center for Food Protection Cottage Food Manufacturing Laws**
4. **Probate Judge Anthony DeSisto, Esq.**
5. **SECRETARY'S REPORT** – Laura Swistak
 - a. Approval of September 30, 2022 Minutes
6. **TREASURER'S REPORTS** – Lynn Hawkins
 - a. Approval of Operating Account
 - b. Approval of Conference Account
7. **COMMITTEE REPORTS**
 - Education – Mary LeBlanc
 - Elections – Kathy Placencia
 - Legislation – Rick Goldstein
 - New England Institute – Rick Goldstein
 - Scholarship Committee – Michele Hardy
 - Conference Committee (Annual Conference 2024) – Michele Hardy
 - Fundraising – Sarah Rapose
 - Membership – Lynn Hawkins
 - By-Laws – Leigh Carney
 - Technology – Roberta Fagan
 - Handbook Committee – Wendy J.W. Marshall
8. **ANNOUNCEMENTS**

- 77th Annual IIMC Conference, Minneapolis, Minnesota, May 14th – 17th, 2023.
- New England Conference: Newport, Rhode Island, November 20th – 22nd, 2024.

9. **OLD BUSINESS**

- Please send Millie McGinnes and “News Around Town” for the NE Newsletter

10.**NEW BUSINESS**

- Appointment of Tracy Nelson as Chair of the Election Committee
- Civic Roundtable
- Brainstorm Education Sessions

11.**NEXT MEETINGS**

- April 2023

12.**ADJOURNMENT**

12:00 Noon LUNCH