

RI TOWN & CITY CLERKS' ASSOCIATION

Thursday, June 22, 2023

Lincoln Country Club

31 Dexter Rock Road

Lincoln, RI 02865

8:15 a.m. REGISTRATION

8:45 a.m. WELCOME

Jennifer M. West, CMC, President, RITCCA
Lillian Silva, Town Clerk
Arthur Russo Jr., Town Council Vice President
Philip Gould, Town Administrator

9:00 a.m. Rob Rock, Deputy Director of State/Director of Administration

9:05 a.m. Education Session – Sara, Archambault, Director/Producer
“No Time to Fail – Election Workers Are Ground Zero for Democracy” is a 90-minute documentary film about Rhode Island clerks and election officials in the 2020 elections, released in 2022 and has been screened nationally, including at multiple clerks’ association meetings in other states. There will be a 30-minute question and answer session with Sara.

11:05 a.m. BUSINESS MEETING – Jennifer M. West, CMC

1. New Business
 - a. Discussion of RI DOH regarding our concerns with the Department of Vital Records- Jacqueline Kelley – Associate Director of Health, Division of Policy, Information and Communications
2. Old Business
 - a. Fundraising
 - b. Roundtable
3. Next Meetings
 - a. September – Cranston and Education Session
 - b. January – Discussion of date and location
4. Adjournment

12:00 Noon Lunch

1:00 p.m. Education Session – Erik P. Ulmen, PMP – Protective Security Advisor, Rhode Island, US Department of Homeland Security, Cyber and Infrastructure Security Agency (CISA) - “Active Shooter” - The training session will discuss the elements of active shooter incident response planning describe common behaviors, conditions, and situations associated with active shooter events and discuss how to recognize potential workplace violence indicators. This session will provide information about best practices, communications protocols, and resources that will assist stakeholders to develop or enhance their emergency planning, preparedness, and response to active shooter incidents. It will also describe how to incorporate key elements of successful incident management into planning efforts, as well as a detailed discussion of the recovery from an incident.

3:00 p.m. Adjourn

